

London Borough of Barnet Ordinary Watercourse Consent Application Form

Before completing this form, we recommend you contact us for advice on your proposal or if you are not sure about anything in this form by sending an email to fwm@barnet.gov.uk

Please ensure that you have read through the guidance notes before completing all sections of the application form in clearly printed **CAPITAL LETTERS**

Applications for OW Land Drainage Consent
 Flood & Water Management,
 3rd Floor - Highways
 2 Bristol Avenue,
 Colindale
 NW9 4EW

1. Applicant Details

Name:	
Contact Person:	
Postal Address:	
Post Code:	
Telephone No.:	
Email Address:	

2. Agent Details (If applicable)

Name:	
Profession:	
Company Registration No. (If applicable):	
Company Name (if applicable):	
Postal Address:	
Post Code:	
Telephone No.:	
Email Address:	

1. Land Owner (if not the same as the applicant)

Name:	
Profession:	

Postal Address:	
Post Code:	
Telephone No.:	
Email Address:	

2. Location of the Proposed Works

House No.:	
Street Name:	
Post Code:	
Grid Reference (Easting):	
Grid Reference (Northing):	
Description of the Location (if no postal address):	

3. Description of the Proposed Works

Number of Structures being proposed (temporary):	
Number of Structures being proposed (permanent):	
Brief Description of the Proposed Works (including details of temporary works):	
Justification of the Proposed Works:	
Have any Alternative solutions been considered?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please note: Culverting can exacerbate the risk of flooding and increase the maintenance requirements for a watercourse. It also destroys wildlife habitats. Hence, London Borough of Barnet discourage culverting and only considers it, if alternative options have been explored and there is no reasonably practical solution.

4. Effects on the Environment

Have any ecological assessments been undertaken?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<p>Please provide details of the effect the proposed work will have on the Environment together with any proposals for improvements or actions to compensate for anticipated effects.</p>	
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5. Water Framework Directive (WFD) assessment

<p>Is a Water Framework Directive Assessment required as part of your application? If yes, has one been submitted?</p>	<p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p>
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6. Maintaining the Structure

Who will be maintaining the structure (during construction):	
Who will be maintaining the structure (on completion):	
Name:	
Name of the company:	
Address:	
Post Code:	
Telephone No.:	
Email Address:	
<p>Please provide a description and schedule of the anticipated maintenance works for each of the proposed structures. This would typically include keeping structures free of debris and blockages and ensuring that the risk of flooding is not increased. How will the structures be maintained and how often will this occur? Full details should be supplied in the Maintenance Schedule.</p>	

7. Planning Permission

<p>Do you have planning permission for the proposed works?</p>	<p style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </p>
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If yes, please provide the reference number:	
Approval date:	

8. Previous contact

Have you had any previous contact with London Borough of Barnet?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide details including the name of the person you have been in contact with:	

9. Do the Propose Works involve or affect any of the following:

Impounding (holding back a watercourse):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Abstracting (removing) water:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fish or fisheries:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Disposing of waste material:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Discharging of water:	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have answered “Yes” to any of the above, please contact the Environment Agency on 03708 506 506 and ensure that you include / forward a copy of their response as part of this application.

10. Construction Details

Are the works:	<input type="checkbox"/> Permanent (e.g.: access culvert) <input type="checkbox"/> Temporary (e.g.: scaffolding) <input type="checkbox"/> Both
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Date construction work will start (DD/MM/YYYY):	
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11. Supporting documentation

Please include the following documents with your application and provide reference numbers:

Document	Reference
General location plan	
Site specific Plan	
Plan of proposals (clearly indicating what is existing and what is proposed)	
Cross-sections/Longitudinal sections/detailed drawings	
Ecological statement (if applicable)	
Maintenance schedule	
Method statement	
Details of any calculations, modelling or other hydraulic assessment undertaken	
Any other supporting information/Photographs	

Please see guidance notes for details of supporting documents required.

Please note that if you do not supply the above documentation in accordance with the guidance notes, the process of the application is likely to be delayed or rejected

12. Fees

The non-refundable fee required to accompany an application for an Ordinary Watercourse Land Drainage Consent is set at **£50 per proposed structure or temporary works event** (i.e. £50 x number of structures as entered in the box above). Please make the cheque payable to **London Borough of Barnet** and send the cheque to:

Applications for OW Land Drainage Consent
Flood and Water Management
6th Floor - Highways
2 Bristol Avenue
Colindale
NW9 4EW

13. Declaration

By signing below, you are declaring that, as far as you know, the information given in this application, including any supporting documents, is true.

Signature	
Title:	
First Name	
Surname:	
Date:	

14. Submit the Application

We prefer applications (where possible) to be completed electronically and submitted by email to fwm@barnet.gov.uk, with the appropriate plans and documents attached. If you prefer to submit a paper copy, the completed application form and all accompanying plans, documents and appropriate application fee should be sent to the following address.

Please send any additional documentation or fee (if paying by cheque), to the following postal address:

Applications for OW Land Drainage Consent
Flood and Water Management
3rd Floor - Highways
2 Bristol Avenue
Colindale
NW9 4EW

15. Further Information

For further information, please contact us as shown below:

General enquiries: 020 8359 2000
Email: fwm@barnet.gov.uk

Please tell us if you have any communication needs such as needing information in a different language or alternative format (for example, in large print, in Braille or on CD)

How your information will be used:

Barnet Council will collect and use the information you give us to undertake our functions as a local authority and deliver services to you. It is our responsibility to ensure that your information is kept safe. Where necessary and legally allowed, we will share your information with trusted external organisations, commissioned partners and contracted service providers in order to deliver services and support to you.

The information we collect may be used to better understand your use of our services and assist us in improving our services. This is to ensure we are using public funds in the best possible way. Under our duty to protect public money we may use the information you have provided for the prevention and detection of crime. For further details of how we use your information and to understand your rights please visit www.barnet.gov.uk/privacy or email data.protection@barnet.gov.uk to request a full copy of our privacy notice.